**IMPORTANT INFORMATION FOR IB SENIORS**

Start applying to colleges early. Know the deadlines for each college you are applying to. Double check your applications for accuracy. Know your rank and GPA.

Transcript Release forms are available at [www.sprucecreekcounseling.weebly.com](http://www.sprucecreekcounseling.weebly.com) under the “Registrar” tab. Have a signed form turned in early to **Mrs. Copp in the IB office** ([ljcopp@volusia.k12.fl.us](mailto:ljcopp@volusia.k12.fl.us)) She will send your transcripts to the colleges you apply to. Counselors **do not** send transcripts. We can email you a copy of your transcript to assist you in completing the SSAR (Self-Reported Student Academic Record) for UF, FSU, UNF, FAU, UCF (Spark).

Do not make multiple requests. Colleges are BUSY and websites aren’t being updated regularly. If something is truly missing your college will email you.

If you apply to colleges on the **Common Application** your Counselor will **automatically be notified to upload** your transcripts, a formal request is not needed. Invite your Counselor as *Recommender.* Do NOT assign Mrs. Copp as your Recommender.

**If** you need a recommendation letter from a counselor OR teacher you must:

\*Give us at least 2 weeks notice

\*Provide us with a resume or information about your school involvement, leadership activities and community involvement. If we don’t have this information we cannot write a letter. Teachers you have had in the past are usually a good resource for letters of recommendation. Teachers and counselors don’t work over winter break; submit a request by December 3rd or wait until January.

(Keep in mind, most state schools DO NOT require a recommendation letter.)

Scholarship opportunities are listed on [www.sprucecreekcounseling.weebly.com](http://www.sprucecreekcounseling.weebly.com) under the “Planning” tab.

You can also sign up with [www.cappex.com](http://www.cappex.com), [www.fastweb.com](http://www.fastweb.com), and [www.scholarships.com](http://www.scholarships.com) These are good websites for college planning and scholarship opportunities.

We will meet with all seniors to be signed up for Bright Futures after October 1st. Make sure to complete a FAFSA form after October 1st with your parents at: [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Some colleges also require a CSS/Financial Aid Profile and have very strict deadlines for completion. Please contact the college financial aid office if you have questions about completing the CSS/Financial Aid Profile.

Continue to complete and record your CAS experiences. You are required by IB to have 18 months of CAS experiences for your IB diploma. CAS takes the place of the community service requirement for Bright Futures and will be due sometime in April. Mr. Griffith is the CAS Advisor. If you have CAS questions please contact him at [rcgriffi@volusia.k12.fl.us](mailto:rcgriffi@volusia.k12.fl.us).

Maintain good **attendance** and keep a calendar of important due dates for your classes and IA’s.

***ENJOY*** your senior year and practice good stress management! Your counselors are here to help you. If you have any questions or need assistance please email or come see us:

Last names: A – M Mrs. Delameter ([kldelame@volusia.k12.fl.us](mailto:kldelame@volusia.k12.fl.us))

N – Z Mrs. Meadows ([kkmeadow@volusia.k12.fl.us](mailto:kkmeadow@volusia.k12.fl.us))

Lots of good IB information can be found at: www.sprucecreekib.weebly.com